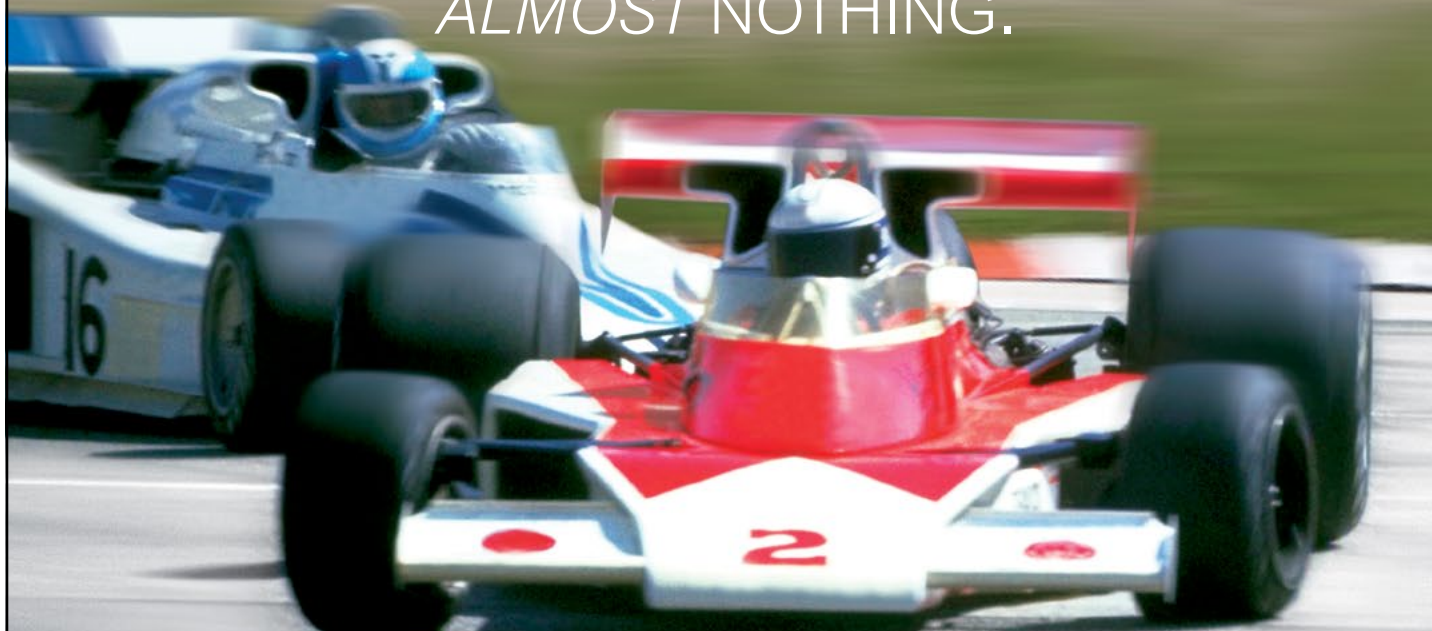


WITHOUT US, NOTHING WORKS WELL.
ALMOST NOTHING.



We cannot claim credit for the fascination with Formula 1 racing or the wonderful feelings you experience at a great concert; however, you will often find OXEA products in the fuel for racing cars, in car body paints, in the many plastics used in sound engineering, and in DVD and Blu-ray discs. OXEA is one of the world's largest manufacturers of oxo products and is Number 1 in the Merchant Market. We are economically sound and continually growing – with a strong environmentally green conscience and a respect for culture values. With approximately 1400 employees, we offer you a working environment that includes a streamlined hierarchy and with it, a wide variety of responsibilities that will challenge you professionally and provide opportunities to advance your career.

Customer Relations Professional Export

Houston, Texas

MAJOR ACTIVITIES AND PRINCIPAL RESPONSIBILITIES: ○ Ensures perfect order entry & processing and resolves issues as required ○ Manages the execution of export orders according to procedure, including the correct price settings, billing & price adjustments and month closing ○ Maintains master data in SAP ○ Ensures the requested export documents will be correctly and timely provided to customers ○ Builds key relationships with customers and service providers, as well as internal organizations such as marketing, sales, supply chain planning, logistics, finance ○ Works within a team-based environment while exercising independent judgment and discretion as needed with minimal supervision ○ Resolves unique and complex issues due to product and equipment constraints ○ Registers customer complaints, executes product returns and contributes to the elimination of process failures ○ Analyze and monitor customer order pattern to enable business to achieve monthly sales plan; provide proactive feedback on abnormal demand patterns ○ Manages and monitors actively the order processing and customer requirements on shipping & export document, seeks for efficiency, simplification and improvement on both documents and processes.

QUALIFICATIONS: ○ Bachelor's Degree plus 2-5 years of related experience ○ SAP Knowledge ○ Excellent written and verbal communication skills in Spanish & English ○ Knowledge of international shipping and export documents, letter of credit handling, export regulations as well as import related specific requirements of Latin American countries ○ Strong organizational skills – organizes daily work such that daily tasks and projects are completed on time ○ Strong work ethic ○ Customer Focused – able to

build strong relationships with customers that instills confidence, loyalty and trust ○ Strong computer skills including Microsoft Office Excel, Word and PowerPoint ○ Applied advanced problem solving skills ○ Results Oriented – Demonstrated ability to work within a self-regulated team environment ○ Ability to learn and develop new skills quickly to adapt to change ○ Will to occasionally travel

DESIRABLE SKILLS: ○ Analytical Independence – develops innovative ways to manage their work using their own knowledge and available resources ○ Business Minded – understands the business impact of the decisions made in the interest of satisfying customer's expectations ○ Stress Tolerant – maintains composure in stressful situations, understands impacts of their actions when under pressure ○ Portuguese language skills

All candidates are invited to participate regardless of race, sex, age, color, national origin, marital status, religion, disability or veteran status and any other criterion prescribed by law.

This position requires that the applicant be authorized to work in the United States. If you feel you have the necessary skills and experience for this position, please email your resume to the following email address:
OXEAHumanResources@oxea-chemicals.com